1. Attendees

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| Frank Smith **(FS)** | Anna Gilson (**AG)** | Claudette Neville (**CN**) |
| Betty McBride **(BM)** | Angela Saunders **(AS)** |  |

Apologies –Jan MacFarland (**JM),** Jill Westwood (**JW)**

1. Minutes of last meeting – Tuesday 19th July 2023 – approved and signed
2. Matters arising none
3. Flu vaccinations **AS** reported that these will be held on Saturday mornings, 7th and 21st October. PPG members are volunteering as Stewards. Patients are being invited by text to make appointments for 65+ and immuno-suppressed.
4. Covid vaccinations **CN** reported that these have started again at Woodlands. The days/times vary from week to week so she will give the times weekly for the surgery website and put it on Facebook. Patients can book on line or walk in.
5. Sussex Outreach Support **CN** reported that:  
   Dr Sarah Jacques is in the process of setting up Sussex Outreach Support which aims to provide better access to services and activities to all those living in Rural Rother, to help alleviate and prevent poverty, ill health and isolation. In partnership with RVA, CAB1066, Rural Rother PCN and Southeast Communities Rail Partnership she is setting up 3 community hubs out of train stations - Battle, Etchingham and Rye.  
     
   The aim is to provide a mixture of access, such as 1-2-1 appointments, drop in advice and group session activities from organisations such as CAB1066 and the PCN. Other organisations who wish to be involved are RDC, HARC, ESRA, Family Support Work, CAP debt support, One You Sussex, Fire & Safety team, Police Community Support Officers. She hopes to have trained volunteers in the hubs to help triage the person's needs and direct them to the most useful option for them. She hopes to mould provision to each community.
6. Patient questionnaire **AS** reported a low return of these in August so she has extended it into September. **BM** suggested that the questionnaire is given to the patients when they arrive for their appointments and they be encouraged to complete it whilst they are in the waiting room. This could be continued into October if necessary. Once complete **CN** will collate the answers.
7. Practice update **AS** reported that:

* A new Practice Manager has been appointed from the 5th December.
* Dr Ziegler is moving to another Practice so Dr Robinson and Dr Gilmore will both work Monday to Wednesday and one each will do Thursday and Friday with Dr Tickner doing those days too.
* Our Nurse Practitioner is returning to do one day a week for 3 months.

1. AOB

* **BM** asked that toys should be reintroduced (and magazines) to the waiting room to make it more user friendly. These were removed during Covid but hospitals are bringing them back. **AS** will investigate.
* **FS** expressed his thanks to the Practice team who continue to provide an excellent service in spite of the ongoing problems.

1. Date of next meeting - Tuesday 21st November 2023

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Grant £550  
Expenditure – Diabetes leaflets £118  
 Delivery £120  
 Donation to Diabetes UK £ 70  
 School leaflets £ 46.50  
 School leaflets and posters £ 35  
 Total £ 389.50

Remaining Grant £160.50