MINUTES

1. Attendees

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| Frank Smith **(FS)** | Jane Bryant **(JB)** | Claudette Neville (**CN**) |
|  | Julie Watson (**JW**) | Jill Westwood (**JWest)** |

Apologies – Anna Gilson (**AG),** Betty McBride **(BM)**  
 Absent - Natalie Crabtree **(NC)**

1. Minutes of last meeting – 5th July 2021. Approved and signed
2. Matters arising: **FS** had a meeting with Pat Lewis who organises the FoBS drivers. She is happy to continue. However, the number of drivers remains small and there is advertising for more.
3. Covid-19 vaccination programme – **JW** reported that 12-15yr olds who are immunosuppressed or have immunosuppressed family members are being vaccinated at Hastings. The remainder of this age group will be vaccinated at school starting in a week or so, to be completed by the end of November. A decision has to be made regarding children when they reach their 12th birthday.  
   Adults will be due their booster only after 6 months from their second Covid vaccination. The nearest vaccination site is Ticehurst/Flimwell on the A21 or Hastings. Patients will be notified via an NHS letter when they are due a booster.
4. Flu vaccination programme there has been a delay in delivering vaccine to GP surgeries though many pharmacies have received their supplies. Appointments are being arranged for the last 2 Saturdays in October with the hope that the vaccine will have been delivered by then. **CN** has arranged for volunteers to assist with the queue management. After vaccination staff will aim to record blood pressures for those patients who are due.
5. Dudwell St Mary – the General manager has approached **CN** to say that his residents are interested in involvement with the PPG. **CN** will discuss this with him
6. Exercise equipment - Burwash Community Interest Company acquired three items of heavy duty external Gym Equipment which have now been installed on the Playing Field. Training sessions are being discussed. **CN** has been approached to see if the PPG/surgery would like to promote this. She will discuss this further with Steve Moore.
7. Transport to Dementia cafe in Heathfield – the parish clerk approached **CN** as Hastings transport for ESCC cannot supply transport for weekly visits for a Burwash patient to attend. Without a name for the patient this cannot be taken forward. **CN** will ask for more information
8. Practice update - **JW**  confirmed that she is leaving as Practice Manager (last day 18th October) to take up post as Rural Rother Primary Care Network Business Manager. Everyone thanked her for all her support for the PPG and wished her well in her new post which means she will continue to have links with Burwash as part of the PCN. A new Practice Manager, Jo Sheppard, (from Kent) has been appointed with extensive NHS and GP Practice experience, starting on the 4th October. Dr Robertson will introduce her at the next PPG meeting.

GPs – Dr Merritt is retiring from her regular 2 days a week but will continue as an occasional locum. Dr Anne Wood (Tuesdays) and Dr McIver (Thursdays) will cover the 2 days for the next 6 months. Dr Thomas is also going to do extra hours on Thursday mornings.  
  
Appointments these continue to be triaged first by a phone appointment but face to face appointments are available the same day if required. Face to face appointments are increasing but are still restricted by the need to self-distance due to the risk of covid which is increasing in Burwash at present. Some patients who work are finding phone appointments convenient so they do not have to take a day off.  
  
New flooring vinyl has been laid throughout the clinical areas. The office area behind Reception needs to be done but this will be a challenge to manage with all the computers etc that will have to be moved.

1. AOB - **JB** suggested the need to follow up on the previous work done by the PPG on MH in children/young people. All agreed. **JW** said that the PCN wanted to look at Community issues which could encompass this. For future discussion.
2. Date of next meeting - Provisionally 16 November. To arrange to fit in with Practice staff.

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Grant £550  
Expenditure – Diabetes leaflets £118  
 Delivery £120  
 Donation to Diabetes UK £ 70  
 School leaflets £ 46.50  
 School leaflets and posters £ 35  
 Total £ 389.50

Remaining Grant £160.50