**Patient Participation Group – Fairfield Surgery**

**Agenda PPG Committee Tuesday 19 November 2019**

Location: Burwash icafe 6.30pm

1. Attendees

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| Frank Smith **(FS)**, | Jane Bryant **(JBr),** | Claudette Neville (**CN**) | Julie Watson (**JW**), |
| Lorraine Lea (**LL),** | Anna Gilson **(AG)** | Jill Westwood (**JWest),** |  |

Apologies –Betty McBride **(BM)** Dr Thomas **(MT)**Did not attend- John Barnes (**JB)**

1. Minutes of last meeting – 17th September 2019, approved and signed
2. Matters arising:   
   Health Event 15th October – feedback. Very positive to content but attendance (30-35) could have been greater. Staff from Burwash and Heathfield schools attended. The input from the Heathfield students was excellent. Parents from Kent schools impressed and a Rusthall PPG member would like to repeat event in her Practice. Heathfield Community College demonstrated their good pastoral care and they are considering holding a similar event. Dr Robertson has researched relevant local resources which are on the waiting room screen and the website.  
   H.C.C. included a long positive article in their newsletter.   
     
   Patient Survey Dr Thomas has suggested focusing on feedback from patients receiving chronic disease management – to find out what the patients want from the service and whether there are any changes to meet their needs. **JW** to ask **Dr MT** to draw up some questions. This could include whether input from ‘Expert patients’ would be useful. To be discussed at the next committee meeting.
3. Feedback from CCG/PPG meeting, 5th November - minutes circulated previously. Main issue was the formation of the Primary Care Networks with a talk from the Business Manager of the Rural Rother PCN.
4. Community Hub **JW/BM** in contact re this. To discuss at next meeting.
5. Practice update

* **JW** explained PCN developments so far. This is a government initiative with a 5 to 10year plan although the details have not yet been issued. Fairfield surgery is in the Rural Rother PCN the group which is the same as the Federation of Practices which was already in place.   
  The initial focus is on:   
  -Extended hours 8-8.30am and 6.30-8pm. This will be offered as a pilot via telephone consultations available in the New Year on a Wednesday evening.   
  -A shared pharmacist post  
  - NHS England have developed 3 new IT services , a new NHS App, On-line consultations, and ‘My Health record’ the NHS app is now available to patients and the practice is investigating how online consultation work, with a view to support the extended access program.
* The practice has been offered funding by an Eastbourne charity to buy medical equipment. The ECG machine had just failed so a new one is being purchased.
* An experienced Nurse Practitioner (Sue) has been in post since August for 2 sessions/week increasing to 3 in January. Patients will be offered appointments with to her rather than a GP where appropriate. She is building a client base.

1. AOB  
   **LL** raised the proposal from a previous meeting for the formation of a Dementia Choir after the very positive TV programme. We will need someone to lead on this. **JB** will enquire through the Admiral Nurses. **JW** will enquire at Dudwell St Mary. **CN** will enquire through Heathfield library. Everyone to research other resources.
2. Date of next meeting - 21st January 2020  
   Provisional dates of next meetings –17th March, 19th May, 21st July, 15th September, 17th November

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Parish grants 2018/2019 Burwash £450, Etchingham £100=£550

Expenditure – Diabetes leaflets £118  
 Delivery £120  
 Donation to Diabetes UK £ 70  
 School leaflets £ 46.50  
 School leaflets and posters £ 35  
 Total £ 389.50

Remaining Grant £160.50