**Patient Participation Group – Fairfield Surgery**

**Minutes PPG Committee Tuesday 17 September 2019**

Location: Burwash icafe 6.30pm

1. Attendees

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| Frank Smith **(FS)**, | Jane Bryant **(JBr),** | Claudette Neville (**CN**) | Julie Watson (**JW**), |
| Dr Thomas **(MT)** | Anna Gilson **(AG)** | Jill Westwood (**JWest),** |  |

Apologies –John Barnes (**JB),** Lorraine Lea (**LL),** Betty McBride **(BM)  
FS** chaired the meeting

1. Minutes of last meeting – 16th July 2019 approved and signed
2. Matters arising: None
3. Feedback from CCG/PPG meeting, 22 August - **CN** reported that information had been given on future projects, Summary Care Record Additional Information (**MT** explained that the intention is that all patient records will be accessible to professionals by default, patients will have to opt out if they wish to). Online consultations from April 2020 and Digital Champions are in development at present.   
   The surgery is moving over to MJOG and Accurx software to provide greater operability with texting. New NHS Smart App will provide alterative option for online access this is being looked at by the Practice team at the moment. **JW** asked if committee members could eventually trial it before it is rolled out to all patients.
4. Community Hub - Discuss at next meeting
5. Friends of the Surgery need more drivers and have asked the PPG to promote. **CN** will put this in future Broadsheet reports. **JW** suggested that we put flyers on the seats at the Health Event. **JW** was asked if the Hospital transport service could take some of the patients but she said that only those not eligible for this are passed to the Friends service.
6. Health Event 15th October – **CN** has received the posters and flyers (Paid for from Parish Council grant, see over the page). Members agreed to deliver flyers to the Primary schools. **CN** will ask secondary schools to circulate to their Year 7s by email. **JWest** took a poster for St John’s Nursery. **CN** will email the info to **LL** who is away at present and copy Dr Robertson in who will speak at the end of the Event adding any information he considers relevant from the GP service. **JBr, MT** and **CN** gave their apologies for the 15th.   
   **JWest** reminded the meeting about the AGM at the Health Event. It was agreed that this would be played down but the **LL** should ask the meeting to vote in the committee for another year. All agreed to stand again. **LL, BM** need to confirm that they will stand again.
7. Practice update Dr Thomas reported that he will be stopping most clinical work at Christmas, just holding chronic disease clinics until the end of March 2020 when he will retire from the Practice. He will then continue with some sessions for the CCG. Dr Robertson, Dr de Heer, Dr Merritt will continue, with another GP to be recruited. He thanked the Committee and in fact all his Practice patients for making his time at Fairfield enjoyable but the committee said it is a 2 way street and thanked him for all his support.  
   Sue Levett, an experienced Advanced clinical Practitioner and is doing 2 sessions a week and will gradually take over some of Dr Thomas chronic disease clinics. She will be able to treat and prescribe for patients which is an advantage both for the GPs and the patients.
8. AOB

* **FS** asked about travel vaccinations. **JW** explained that the Practice does not have nurses trained to give advice so patients will get this at Travel clinics e.g. Boots. The Practice nurses can administer Cholera, Typhoid and Hepatitis A vaccinations as these are provided on the NHS. All other vaccines have to be obtained privately and paid for.
* **JW** asked for the patient survey to be on the next agenda with a focus on chronic disease management

1. Dates of next meetings – 19 November 2019   
   and CCG/PPG Forum – Tuesday 5th November 10-12md, Bexhill

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Grant 2018 - £550

Expenditure – Diabetes leaflets £118  
 Delivery £120  
 Donation to Diabetes UK £ 70  
 School leaflets £ 46.50  
 School leaflets and posters £ 35  
 Total £ 389.50

Remaining Grant £160.50