**Patient Participation Group – Fairfield Surgery**

**Minutes PPG Committee Tuesday 16 July 2019**

 Location: Burwash icafe 6.30pm

1. Attendees

|  |  |  |
| --- | --- | --- |
| Frank Smith **(FS)**, | Betty McBride **(BM)** | Claudette Neville (**CN**) |
| Lorraine Lea (**LL)** | Anna Gilson **(AG)** |  |

Apologies –Jane Bryant **(JBr),** Jill Westwood (**JWest),** Julie Watson (**JW**), GPs, John Barnes (**JB)**

1. Minutes of last meeting – 21st May2019, approved and signed
2. Matters arising: None
3. Plan for 2019/20 - draft agreed
4. Feedback from CCG/PPG meeting, 23 May – minutes circulated before the meeting.
5. Community Hub – 2 Parish huts to be refurbished
6. DNA for appointments - data requested from all surgeries at CCG/PPG forum. **CN** to ask **JW** about progress on this. Some discussion whether the committee could have info on level of complaints from patients (Not personal or clinical info).
7. Health Event 15th October, a flyer asking people to keep the date 15th October free has been circulated to the local primary schools, years 5 and 6. Burwash, Stonegate, Broad Oak in their book bags, Etchingham via email. Flyers also to be given to Vine Hall school. **LL** will send flyer to Etchingham general email.
Mr Treloar at Heathfield school very helpful. **LL** to meet him to collect artwork from the pupils for posters. He or a colleague will attend and speak at the Event about support provided at school. The students may also provide a video with their input. Main speaker Sue Davis from CAMHS (Child and Adolescent Mental Health Services)

**AG, LL, CN** to meet and design invitation for Event to be distributed to year 6 at Primary and Year 7 at Secondary schools in September. Also to go in Parish mags, Etchingham email on several dates, local Facebook pages, Headline email to Heathfield parents and children.
Helpful websites to go on reverse of invitation. (Young minds, CAMHS, emotion line).

1. Practice update **(JW)**- the Practice team is fund raising for Parkinsons Disease as a Receptionist has developed the condition.
Dr Patel is leaving and is going to train in alternative medical fields but he will be back to provide locum cover from time to time.  Dr Thomas has to have an operation on his shoulder and so he will be out of action for a few months while this is repairing and we will be relying on the team of regular locum GPs to provide care over the summer.
There is a new GP starting, Dr Richard De-Heer, from mid-August.
2. AOB - none
3. Dates of next meetings – 17 September (**LL** apologies), Health event 15th October, 19 November
CCG/PPG Forum – 22 August 2-4pm, Hastings
 5 November 10-12md, Bexhill

|  |  |
| --- | --- |
|  |  |